



19520 Heritage Oak Boulevard
Port Charlotte, FL 33948

Lease Application

(To be filed by prospective Renter/Lessee)

Date: _____ **Application Fee: \$ 75 U.S.Per Applicant** Make checks payable to: HOPCA
\$100 International Per Applicant Mail to: Community Manager
(*Nonrefundable) At above address

This application is for the Heritage Oak Park Community Association (HOPCA) Board approval for rental of:

Address: _____ Unit _____

Submitted with this application are the following documents:

___ Copy of Lease Other _____

1. Property Owner:

Name: _____

Address: _____

Mailing Address if different: _____

Telephone Number: _____

Email Address (if any): _____

2 . Agent/Broker/Realtor (if other than Owner): _____

Telephone number and email address: _____

3 . Prospective Renter:

Name of Proposed Lessee as it will appear on lease: _____

Name of prospective occupant: _____ Date of Birth: _____

Social Security Number of prospective occupant **(Required)**: _____

Current Address of prospective occupant: _____

Current telephone number of prospective owner (s): _____

Email address (if any) of primary Lessee: _____

Name of second prospective occupant: _____ Date of Birth: _____

Social Security Number of second prospective occupant (**Required**): _____

Current Address of each prospective occupant: _____

Current telephone number of second prospective occupant: _____

(Attach the same information for all additional occupants over the age of 18)

4. Lease term: From: _____ To: _____

5. Vehicles (list all vehicles which will be kept at the unit):

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Tag/License Plate #</u>
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_____	_____	_____	_____
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_____	_____	_____	_____
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6. Pets: Please review the HOPCA Pet Policy that may be obtained at the office and on the website.

State number of each type of pet that will be residing at the unit (note: no more than one dog and one cat in villas and carriage homes; no more than one dog or one cat in condos). Attach photo of pet(s).

Breed: _____ Weight: _____

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7. References (Please provide three references; Landlord and Employer references preferred):

Name: _____

Address: _____

Telephone Number: _____

Name: _____

Address: _____

Telephone Number: _____

Name: _____

Address: _____

Telephone Number: _____

8. Criminal History:

Has any prospective renter ever been convicted of a felony? If yes, state the nature of each offense, the date(s) of conviction, docket number and name, address and telephone number of the clerk of court in which each conviction was entered.

9. Purpose of Lease:

By signing below the prospective renter(s) certify(s) the accuracy, truth and veracity of all statements herein made by the renter(s). The prospective renter(s) further certify(s) that he or she has received a copy and has read the Rules, Regulations, and Association Board Policies, understands them, and agrees to abide by them and be bound by each and every provision thereof and any amendments thereto. The prospective renter(s) understand(s) and agrees that no portions of the Parcel or Community property may be used for commercial or business purposes or sublet, or may not rent the Parcel for less than three consecutive months per year.

10. Occupant History and Authorization:

The prospective renter(s) understand(s) that by signing below the prospective renter(s) authorize(s) the Heritage Oak Park Community Association or its Agent to conduct a background investigation of the information provided in this application which may include credit checks, criminal history, rental history and employment history. The Board or its Agent may, in its discretion, make further investigation and may require additional references from the proposed renter(s).

The prospective renter(s) and the Property Owner(s) agree and understand that the approval process is governed by Article 11.14 of the Heritage Oak Park Community Association Declaration of Covenants and that any material misstatements, misrepresentations or omissions made in this application are grounds for its disapproval

Signature of Prospective Renter

Signature of Prospective Renter

Print name

Print name

Signature of Property Owner

Signature of Property Owner

Print name

Print name

Address of Heritage Oak Park property: _____

APPROVED:

Signature

Date

Print name

Complete the application and return it with your check to:

HOPCA Community Manager
Heritage Oak Park Community Association
19520 Heritage Boulevard
Port Charlotte, FL 33948